

TCS Board Meeting
July 20, 2005
1:00 PM CDT

Attendance:

In Person - TCS President Paul Ticco; TCS President-Elect Kristen Fletcher; TCS Secretary Lindsay Fullenkamp; TCS Board Members Tom Bigford, Laurie Jodice, and Bob Goodwin
Via Phone - TCS Past President John Duff, TCS Board Member Rick Burroughs, TCS Duke Student Chapter President Colleen Kenney, and TCS Executive Director Judy Tucker

Paul Ticco reported that the TCS reception held Sunday evening and the members meeting breakfast held Tuesday morning were well attended. Paul thanked Tom Bigford for sponsoring the call, and Judy Tucker for setting up the meeting.

I. Secretary's Report

Lindsay Fullenkamp reported that there were no e-votes to report.

MOTION: John Duff moved to accept the minutes from the May board meeting.

SECOND: Tom Bigford seconded the motion.

VOTE: Of eight possible votes, eight were cast, all affirmative. **MOTION CARRIES.**

II. Treasurer's Report

Mo Lynch submitted financial reports for the board's review, but was not available to give the report. Total assets as of June 30 were \$46,268. Total income was \$3,542 and total expenses were \$9,610, for a net loss for 2005 of (\$6,068).

III. Development Report

John Duff reported that he contacted Joelle Gore and is expecting the same level of support from NOAA offices for TCS20 as TCS has received in past years for conferences. He also reported that he has contacted Darrell Brown at the EPA, but has not confirmed anything with him. Tom Bigford said that he had received confirmation from Darrell.

ACTION ITEM: John will e-mail Darrell and copy Kristen regarding planning efforts and a draft solicitation/contract for TCS20 support.

Paul Ticco said he has spoken to a representative with Perot Systems, and John said that Gib Chase has also been talking to someone with Perot Systems.

ACTION ITEM: Paul will e-mail John and copy Gib with the contact information of the person he spoke with at Perot.

John reminded board members to send the contact information of possible sponsors to him.

IV. Membership Report

Tom Bigford reported that he has not taken any action on the membership plan since the Board's last meeting. He is still quantifying the benefits to members, and mentioned that Marc Hershman from the Journal of Coastal Management is looking into renewing the relationship with TCS including more heavily promoting the reduced individual subscription rate provided to TCS members.

Tom reported membership declined from 355 to 309, but that a few more people renewed at the meeting. Judy reported that renewal notices go out quarterly, but that the board had discussed sending out renewal notices more frequently.

The idea of a "New Professional" membership category was discussed, and Tom said he would address the issue in the membership report.

V. Communications Report

A. Bulletin

Lindsay Fullenkamp did not have anything new to report on the Bulletin. Tom Bigford said that he and his co-workers had hoped to write articles on LNG in the next issue, but need approval from others at NOAA. Kristen mentioned that she had hoped to hold off-conference year activities in the chapters with LNG as the main topic, and then center an issue of the Bulletin focusing on this issue. The Bulletin could also focus on broader alternative energy issues.

B. Website

Laurie Jodice reported that the website service has changed, and that the provider has been very responsive. She is looking into an on-line database for membership, and new technologies and capabilities such as streaming media. She is also investigating PayPal for conference registration, and setting up an e-mail group for the Board.

Bob Goodwin maintains the Shoreline Coastal Planning group's website on the University of Washington webspace. However, he has less reliable access to the UW web site and would like to put the group's website on TCS's webspace. The Cascadia chapter sponsors this group, and there is plenty of space on TCS's website. Hosting other group's websites on TCS space could be a benefit to other chapters. Board members agreed that TCS could host the Shoreline Coastal Planning Group's website.

Tom Bigford reported that he investigated scanning all past issues of the Bulletin, and that scanning them would take a long time. Laurie suggested asking the NOAA library to scan the issues.

ACTION ITEM: Tom will look into the NOAA library scanning past issues of the Bulletin for posting on the TCS website.

VI. Special Projects

Kristen Fletcher reported that Mike Wascom is leading the effort in the Gulf for a seminar, possibly on LNG facilities as it is a relevant and timely issue. Kristen hopes to have a date set by the next Board meeting. Paul would like to start a Gulf Region Chapter.

The next seminar series in the DC Metro area is August 4. Paul would like to start a chapter in the MD/DC/VA region.

Board members discussed the possibility of a one-day event on the Chesapeake Bay, with the Chesapeake Bay Foundation as a possible sponsor. The event could include a tour of the Foundation's facilities, a speaker discussing environmental issues facing the Bay, and a trip out on the water. It could be a way to gain members in the area and create a link with the Foundation.

ACTION ITEM: Tom Bigford offered to raise the issue with the Deputy Director (Peyton).

Jim Good is organizing a Tsunami workshop and asked Paul if TCS would like to participate. Paul will keep the Board updated as dates and times are determined.

Bob Goodwin pointed out that the San Francisco Bay area only has two members, and that the area could be a location for TCS22 in 2010 and a possible TCS chapter.

VII. Education Report

Rick Burroughs reported on issues related to the Student Awards given at TCS Conferences – specifically whether students who present work completed as students are eligible for student awards, even if they aren't students at the time of the conference.

ACTION ITEM: Rick Burroughs will draft language specifying language about who is eligible for student awards.

VIII. Chapter Reports

A. Cascadia Region

Bob Goodwin reported that they are thinking about splitting into two chapters.

B. Duke University

Colleen Kenney reported that the chapter is preparing for the annual triathlon, scheduled for September 10.

ACTION ITEM: Colleen will write-up an article on the triathlon for the Bulletin.

C. University of Washington

Judy Tucker received a UW chapter update via e-mail. The University of Washington Chapter is happy to announce its new officers for the 2005-2006 school year. Jennifer Kassakian - president, Morgan Schneider - vice-president, Sarah McAvinchey - Treasurer, Jessica Quinn - National Liaison, Emilie Horell and Jamie Doyle - board members. In late September, the UW chapter is planning a kickoff event to highlight the work of TCS to a broader university audience in the hopes of garnering increased membership. Plans for the coming school year also include sponsoring meet and greets with guest speakers in the marine affairs field, and "Blue Drinks" - a social gathering of those who work and study in areas involving the marine environment. Plans for service projects and participation in the 2006 TCS Conference are also under development.

IX. TCS20 Conference

The Executive Committee placed two recommendations before the board for services related to TCS20:

Four proposals were received in response to the RFP for an on-line abstract/paper collection system and creation/printing of the CD Proceedings, Final Program/Abstract Book. The Executive Committee considered the top two proposals, and recommended to the Board to hire Sierra Bay/Omnipress at \$14,620. This bid was almost \$4,000 less than the other candidate for comparable services. TCS has used Omnipress and its Programs and Proceedings printer for over a decade, and has used its partner, Sierra Bay, as the on-line system host for the last two conferences.

MOTION: Tom Bigford moved to accept the recommendation from the Executive Committee to hire Sierra Bay/Omnipress at \$14,620.

SECOND: Bob Goodwin seconded the motion.

VOTE: Of seven possible votes, seven were cast, all affirmative. **MOTION CARRIED.**

Six proposals were received in response to the RFP for conference coordination services. The Executive Committee considered the top two proposals, and recommended to the full board to accept the bid and enter into final contract negotiations with the University of South Florida. The organization is local to the Tampa/St. Pete Beach area, and has access to reduced-priced AV equipment. The estimated AV cost through USF Conference Services will be \$10,926 – over \$6,000 lower than other AV services priced. The bid for conference coordination services is \$23,546. However, TCS has the opportunity to develop a contract with USF for fewer services to reduce the cost, and then add those services later if we do not receive them through in-kind contributions and volunteers. Services that volunteers could provide include arranging field trips, acting as speaker liaisons, laying out publications, and media/publicity.

Judy Tucker reported that hotel logistics and registration were non-negotiable.

MOTION: Bob Goodwin moved to accept the recommendation from the Executive Committee to accept the bid and enter into final contract negotiations with the University of South Florida.

SECOND: Lindsay Fullenkamp seconded the motion.

VOTE: Of seven possible votes, seven were cast, all affirmative. **MOTION CARRIED.**

The next step is to contact the organizations so that they know their bids were accepted.

Kristen reported that the call for papers is out, and flyers were being distributed.

ACTION ITEM: Kristen is working with Becky Ellis and Kate Killerlain-Morrison to contact Sierra Bay to get the abstract system up, and to be sure that student awards judges can view the abstracts on-line ahead of the conference.

Kristen reported that Mike Henderson and Mike Wascom will be the conference co-chairs. They will be able to give a regional view on the issues. The plenary committee met during the week, and they are open to suggestions for a speaker during the first plenary. They would like to get someone dynamic from the business or economic community who has written about solutions. The next planning committee meeting is August 15, and the co-chairs should be on the call.

X. New Business

OCRM and state coastal programs are holding a regional meeting in Norfolk in August, and have asked Paul if TCS could sponsor a reception. Paul tentatively agreed, on the condition that TCS could have a presence at the meeting.

Bob Goodwin reported that he has ideas about a certification program for coastal management. Tom Bigford suggested that AFS certifies fisheries biologists, and that TCS could have a similar program. However, there are many people from many disciplines in the coastal management field, and this would have to be taken into consideration.

ACTION ITEM: Bob will send a memo to the Board outlining his thoughts and ideas on the issue.

XI. Adjourn

MOTION: Tom Bigford moved to adjourn the meeting.

SECOND: Bob Goodwin seconded the motion.

VOTE: Of seven possible votes, seven were cast, all affirmative. **MOTION CARRIED.**

The meeting was adjourned at 2:15 PM CDT.