

**TCS Board Meeting
December 16, 2003
4:30 PM ET**

Attendance: TCS President John Duff, TCS President-Elect Paul Ticco, TCS Past-President Walter Clark, TCS Treasurer Mo Lynch; TCS Board members: Joelle Gore, Larry Hildebrand, Laurie Jodice, Chad Nelsen; Ex-officio Board Members: Cascadia Chapter President Bob Goodwin, TCS Executive Director Judy Tucker. Chase was obligated to a carpool at this late hour in the day. Cuschnir was out of the country on business.

Note to John: Since I didn't collect the responses to polling the board for attendance, I don't have reasons that they missed the meeting for Boyles, Henderson, Skinner. Can you please add?

The meeting was convened at 4:30 PM ET. Tom Bigford and the National Marine Fisheries Service Office of Habitat Conservation were thanked for its sponsorship of the conference call.

I Secretary's Report: The results of the following electronic votes were read into the minutes:

Minutes of the 8/19/03 Board meeting	passed
Decision to hire a conference coordinator for TCS 19	passed
Vote to combine Bulletin issues Vol. 25 Issues 3&4	passed

II Treasurers Report (Lynch): The Treasurer reported the financial condition of TCS (see last page). Current net worth of \$17,655.65 will be reduced by accounts payable of \$1,078.44 and increased by account receivable of \$400 (an uncancelled check). The TCS 19 conference budget presents no issues of concern. The biennial budget will need to be developed in the first quarter of 2004.

III TCS 19 Report (Colt): Abstract submission deadline was 12/15/03 by which 102 abstracts (including 2 panels) were received, with approximately 25 more to be submitted identified (including the 6 regional panels related to the Tuesday plenary session). Indicates a strong interest in the conference. Hotel room registration deadline of 4/22/04 must be widely promoted because the hotel will release our uncommitted rooms and easily sell them out on that busy graduation and wedding weekend.

Format and content of Tuesday plenary, related concurrent sessions and the field trips are still being finalized. Plenary speakers are still being contacted; regional panels in response to the two commission reports are still being identified; cost of transportation for field trips is being estimated. Vice Admiral Conrad Lautenbacher has confirmed interest in speaking so best use of his time and expertise at the conference is being determined. A preliminary program is due out in mid-February.

Sponsors contacted include EPA (\$25,000 confirmed), NOAA, NMFS (\$5,000 requested), National Fish and Wildlife Foundation (\$5,000 requested). Jodice is pursuing a pre-proposal for funding by the Fisheries Conservation Association. The TCS Development Committee and conference co-chairs are reviewing draft of the marketing packet. Conference budget is

conservative and will be reduced by negotiations of the conference coordinator. Member early bird registration is estimated to be \$300.

IV Communications Committee Report (Duff, Jodice)

A. TCS Bulletin (Duff): The Volume 25 Issues 3 and 4 of the TCS Bulletin has been produced and will bring the contract costs in at budget. Information for Volume 26 Issue 1 is being collected.

B. TCS Web Site (Jodice): The discussion board on the TCS web site would be a good way to keep track of Board discussions. Important reference documents will be added to a password-protected site for the Board.

ACTION NEEDED: Board members were asked again to “plug in” to the discussion board on the TCS web site and become familiar with it.

V. Nominations Committee Report (Clark): Clark reported that 70 members have returned their ballots. Voting will close 12/19/03. ACTION NEEDED: Clark to ask the Board to approve the results by electronic vote, contact all candidates, and then announce the results to the membership.

VI. Development Committee Report (Nelsen): The motion to adopt the proposed procedure for approving sponsors failed for lack of enough votes. Nelsen responded to the comments made via e-mail by explaining that the criteria was there to identify any issues for further discussion by the Board, not to accept or reject a potential sponsor based on a single criteria. The procedure allows for the Development Committee to apply the criteria, and present an outline of any topics for discussion to the Board. Individual donors should be included in this procedure.

ACTION NEEDED: Nelsen to make clarifications to proposed policy, have the Development Committee approve them, and send them to the Board as a seconded motion for a new vote.

VII. Adjournment:

Motion: Hildebrand "To adjourn the meeting."

Second: Nelsen

Passed. Meeting adjourned at 5:00 PM ET.

Fourth Quarter Financial Report as of 16 Dec 2003 Submitted: M.P. Lynch, Treasurer

Net Worth as of Dec 16, 2003	
ASSETS	
Checking*	3673.16
Investment	13982.49
TOTAL NET WORTH	17655.65

*Deposits through 16 Dec 2003 reported by J. Tucker

TCS Financial Statement: 11.5 Months Ending 16 Dec 2003		
Income		
Dues		
Cascadia	90	
TCS	3668	
Unsorted*	2814	
Total Dues		6572
gifts		5
Investment Income		139
Miscellaneous Income		
Publications	161	
Total Miscellaneous Income		161
Total Income		6877
Expense		
Bulletin		19475
Conferences		
TCSUW	242	
CZ03	2500	
Total Conferences		2742
Executive Services		15790
Professional Services :Accounting		575
Office Expenses		
Internet	123	
Mailing Fee	150	
P.O. Box	340	
Phone/Fax	407	
Postage	638	
Printing	18	
Shipping	16	
Supplies	104	
Bank Charges	5	
1801		1801
Total Expense		40383
Net Income		(33811)

*Deposits through 16 Dec 2003 reported by J. Tucker

- Comments:
1. MPL Account Payable of \$211.52 for Web Hosting Group
 2. Uncashed check of \$400.00 to Daphne PEE from TCS 18 Student Travel